

APPENDIX H – WHAT TO DO IN THE EVENT OF A FIRE IN THE SERVICE AREA

To reduce the risk of a fire in the Service Area, all personnel should follow the following regulations -

- Extinguishers will be located throughout the Service Area and must not be moved unless required to extinguish a fire.
- All competing vehicles and service vehicles should carry a suitable extinguisher, and personnel should be trained in how to use it.
- The Service Area should remain free from obstruction in case emergency vehicles are required to attend an incident.

In the event of a fire the following procedures must be adhered to -

- On discovering a fire, the person must raise the alarm to alert all personnel in the immediate vicinity.
- Extinguish the fire if it is small and safe to do so, using the extinguishers located throughout the Service Area.
- Evacuate the area if the fire is large and unsafe to try to extinguish, ensuring that nobody returns to collect belongings.
- All fires, no matter what size, must be reported to a senior official, who will inform the Clerk of the Course. The Clerk will then decide if any further action is required, i.e. the attendance of outside emergency services.
- After the incident has been dealt with all appropriate paperwork must be completed and the site left in a suitable condition.